

# TNC'S GREETERS BY FAITH MINISTRY

## **SWAT:** Smile, Welcoming, Attentive, Task

**Smile:** Our facial disposition is critical. The greeters are the frontline of the gathering experience as **they set the tone**. Every participant in any gathering experience that encounters a greeter, **MUST BE MET WITH A SMILE!**

**Welcoming:** Not only should there be a positive facial disposition, but there should also be a verbal one. Each gathering participant should be verbally greeted kindly and warmly. For example, (while authentically smiling), good morning/evening, welcome to worship!

**Attentive:** Every greeter must understand that while on duty, your assignment is to aid excellence in the worship flow; therefore, you must be attentive. No greeter should be on their phones while on duty, having conversations that are not relative to the flow, etc.

**Task:** Performing greeter tasks with efficiency and excellence is the mandate.

**1. Timeliness:** 9:15am-Sundays, 6:30pm-Thursdays

**2. Communication:** Accept assignment on planning center and be present.

**3. Seating:** The goal is to balance out seating so one side won't outweigh the other side to the best of our ability. Greeters **MUST DIRECT** worshippers to their seating once worship has **OFFICIALLY** begun.

**4. Cards:** Greeter **MUST BE READY** to hand out & collect visitor/new partner (yellow/red) cards efficiently and effectively. (worship order is in the planning center)

**5. Attire** (Spring/Summer): Black bottom pants and Black IMPACT T-Shirt. Nothing too tight please. Also please refrain from oversized jewelry.

**6. Post Worship Sweep:** Greeters are to do a quick sweep of the worship space for possible debris, cards, miscellaneous items, etc.